

## Hospitality Class Schedule

**Note: Two dates available. Only attend ONE date, as both classes are the same.**

**All classes subject to change due to unforeseen circumstances. Therefore, before attending a class, always check the class schedule for any last-minute updates 24 hours in advance.**

### **1. Aurora at the Martin Luther King Library –**

**Date:** Thursday, February 19, 2009 - **CANCELED**

**Time:** 1 - 4 p.m.

**Location:** Martin Luther King Library, 9898 East Colfax Ave., Aurora, CO 80010

### **2. Centennial at the Koelbel Library –**

**Date:** Wednesday, April 1, 2009

**Time:** 1 - 4 p.m.

**Location:** Koelbel Library, 5955 S. Holly Street, Centennial, CO 80121

**Prior Knowledge Required:** Working knowledge of Colorado sales/use tax.

**Instructional Method/Level:** Group-Live/Advanced.

**Registration Details:** To register for the class please provide the name of the person(s) attending, class topic and date of session in an email to [taxtraining@spike.dor.state.co.us](mailto:taxtraining@spike.dor.state.co.us) for all classes. You will receive a confirmation email within 5 business days either accepting entry into the class or informing you that the class is filled to capacity. If you do not receive a confirmation email within 5 business days, please call our Tax Class Voicemail System at (303) 205-8299 and follow the instructions given. **You will receive only one confirmation email before the class, so you'll want to either save the email or print it out for future reference. No walk-ins will be allowed due to the limited seating space.** In addition, if you need to cancel, send an email to: [taxtraining@spike.dor.state.co.us](mailto:taxtraining@spike.dor.state.co.us). Note: If you have a SPAM filter you may not receive our email message. Be sure to add [taxtraining@spike.dor.state.co.us](mailto:taxtraining@spike.dor.state.co.us) to your "safelist."

If you are a person with a disability and require reasonable accommodations for any live class, notify us at least 5 business days before the class. Contact [taxtraining@spike.dor.state.co.us](mailto:taxtraining@spike.dor.state.co.us) with your specific accommodation request.